



# **EMERGENCY MANAGEMENT & SAFETY PROTOCOL**

**ACTIVATION EVENT:** One Day  
National Level Seminar

**SEMINAR TITLE:** Youth at  
the Crossroads: A Multi-  
disciplinary Perspective  
on Education, Media and  
Nationalism

**DATE:** 16 February 2026

**VENUE:** Seminar Hall,  
Tufanganj College of  
Education

**ORGANIZING BODY:**  
IQAC Cell

**STATUS: ACTIVE // READINESS LEVEL: HIGH**

# OPERATIONAL OBJECTIVE

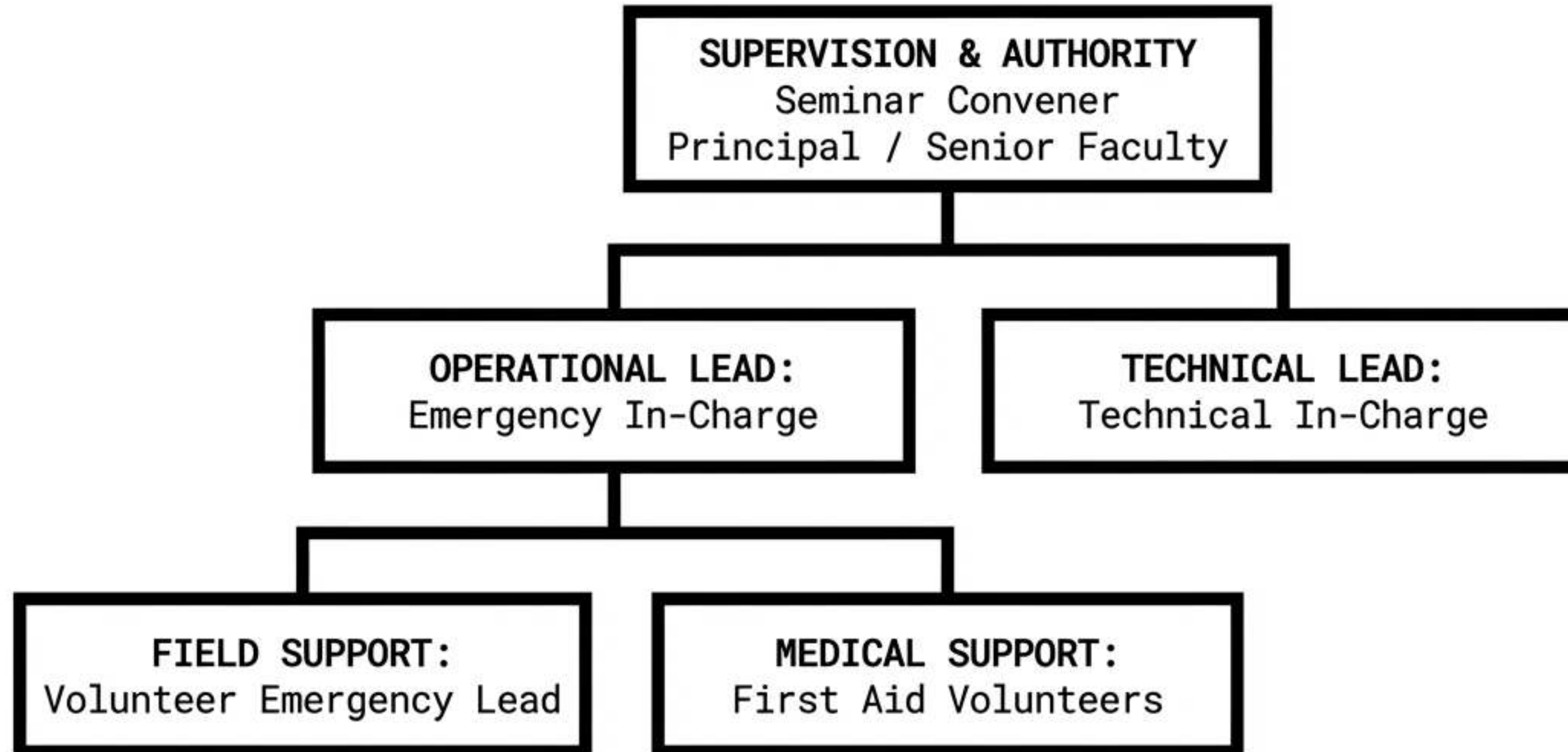
## Secure the Intellectual Exchange

|                                                                                     |                                                                                                                                                                                       |                                                                                                     |                                                                                                             |
|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
|  | <p><b>CORE MISSION:</b><br/>Ensure the safety, security, and well-being of all stakeholders to maintain a structured response mechanism.</p> <hr/> <p><b>SCOPE OF PROTECTION:</b></p> | <br>PARTICIPANTS | <br>SPEAKERS             |
|                                                                                     |                                                                                                                                                                                       | <br>FACULTY    | <br>STAFF & VOLUNTEERS |

A SECURE ENVIRONMENT IS THE PREREQUISITE FOR SUCCESS.

# CHAIN OF COMMAND

## Emergency Control Team (ECT) Structure



# GENERAL DIRECTIVES

Mindset & Behavior

01

## REMAIN CALM

Panic is the primary threat. Maintain composure at all times.

02

## LISTEN & OBEY

Strict adherence to instructions from the Stage Anchor and Faculty Members.

03

## PATHWAYS & TRUST

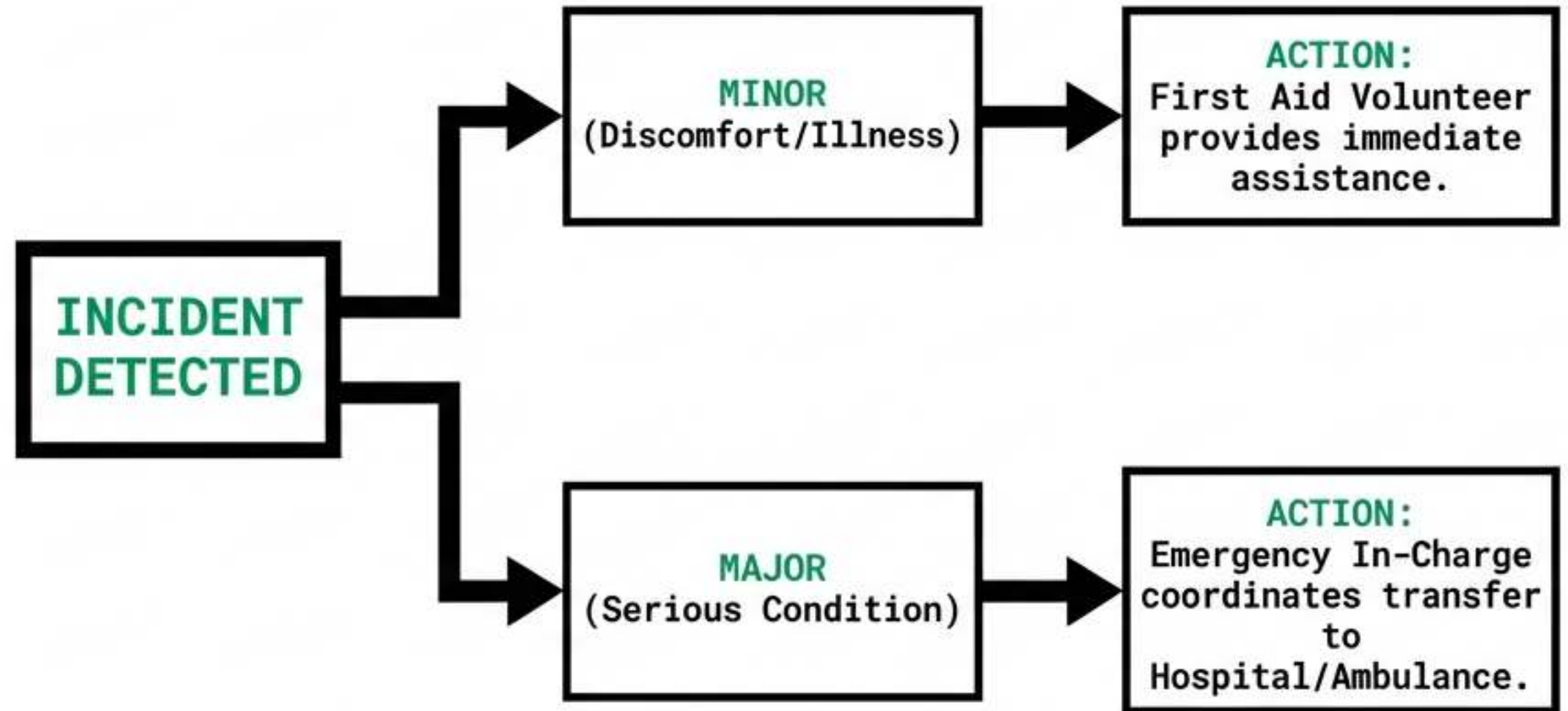
Keep entry/exit routes clear. Follow the guidance of positioned Volunteers.

# SCENARIO: MEDICAL

Response Vector // Code Green



LOCATION:  
HELP DESK  
(SEMINAR HALL)



# SCENARIO: FIRE & ELECTRICAL

Response Vector // **Code Red**

## EQUIPMENT LOCATION

- ✓ Entrance Area
- ✓ Stage Area

### **STEP 1: POWER CUT**

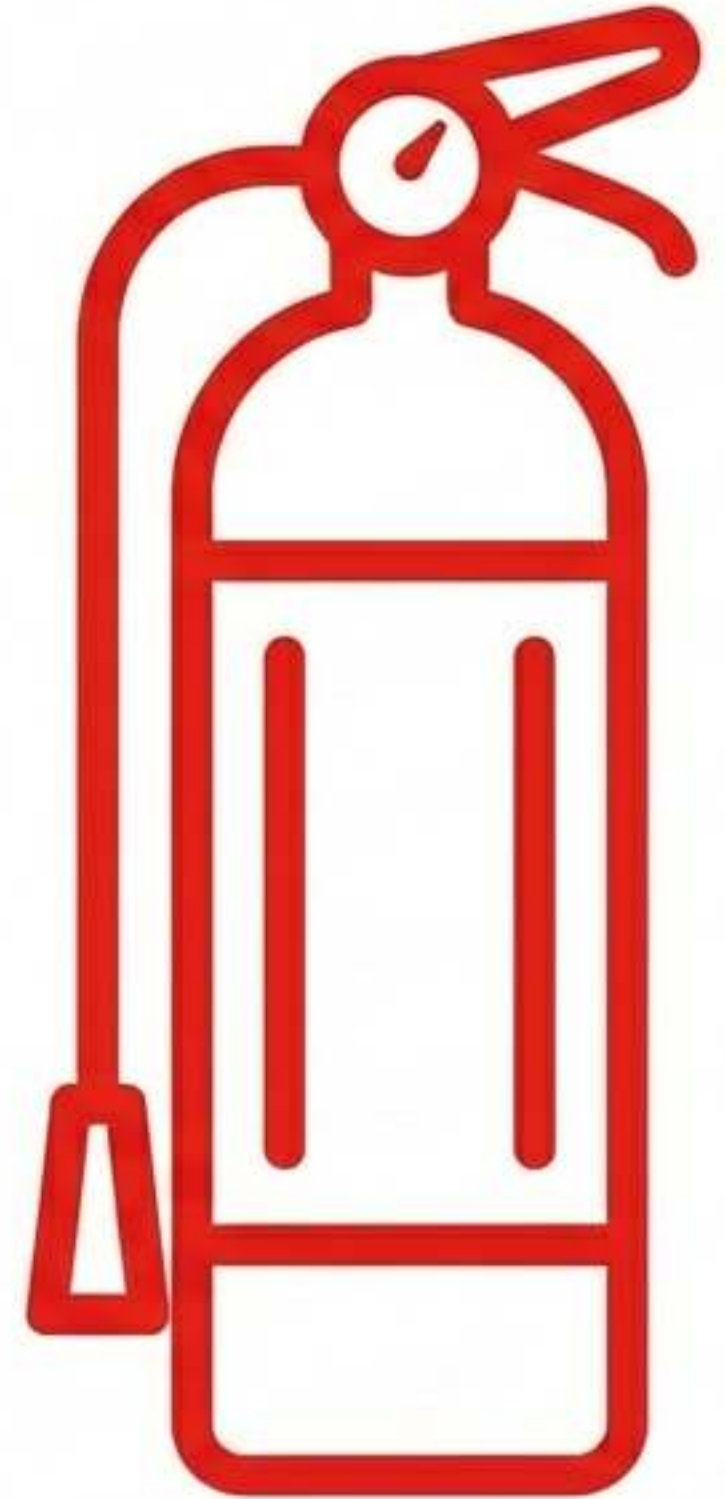
Main supply switched off immediately.

### **STEP 2: CONTAINMENT**

Only TRAINED PERSONNEL authorized to use extinguishers.

### **STEP 3: EVACUATION**

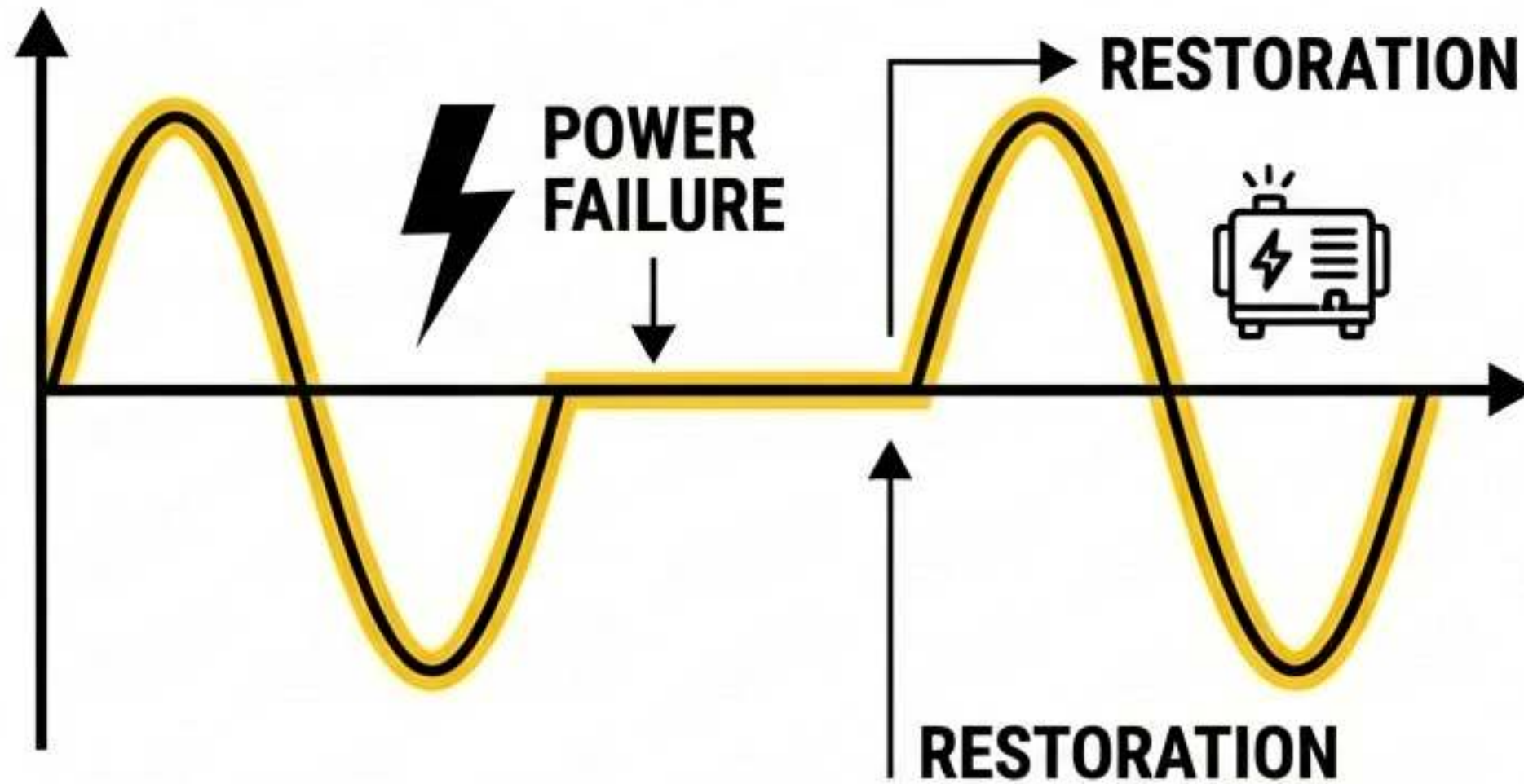
Participants guided to exits by volunteers. Do not run.



**WARNING: DO NOT ATTEMPT TO FIGHT FIRE WITHOUT TRAINING.**

# SCENARIO: TECHNICAL

Continuity & Power Management // **Code Yellow**



**TRIGGER:** Power failure or technical blackout.

## SYSTEM RESPONSE:

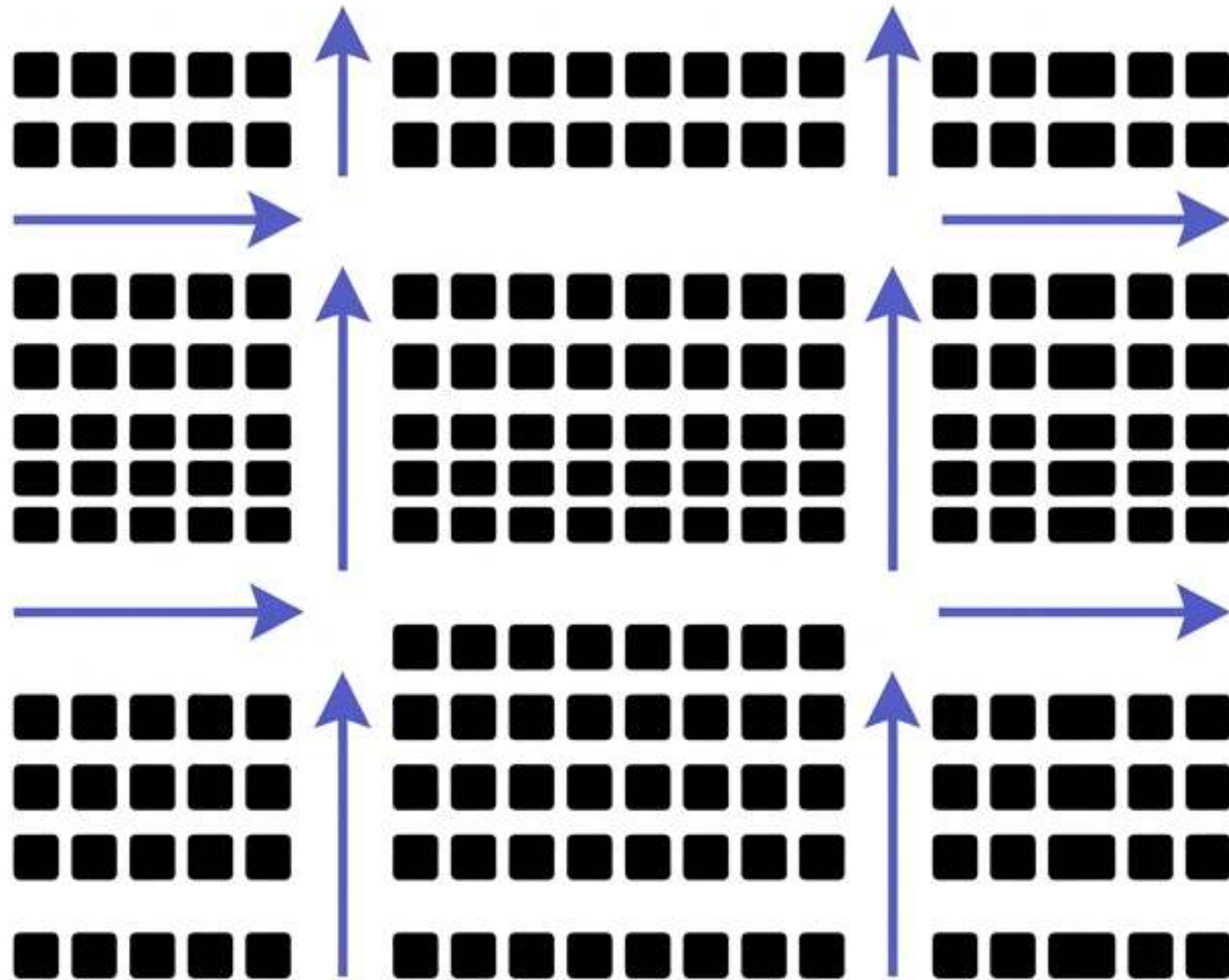
Backup generators/inverters are primed. Technical In-Charge initiates restoration protocol.

## AUDIENCE DIRECTIVE: REMAIN SEATED.

Do not move around in the dark. Await restoration.

# SCENARIO: CROWD CONTROL

Hall Discipline & Movement // **Code Blue**



## MOVEMENT:

Managed strictly by Seating and Discipline Volunteers.



## DE-ESCALATION:

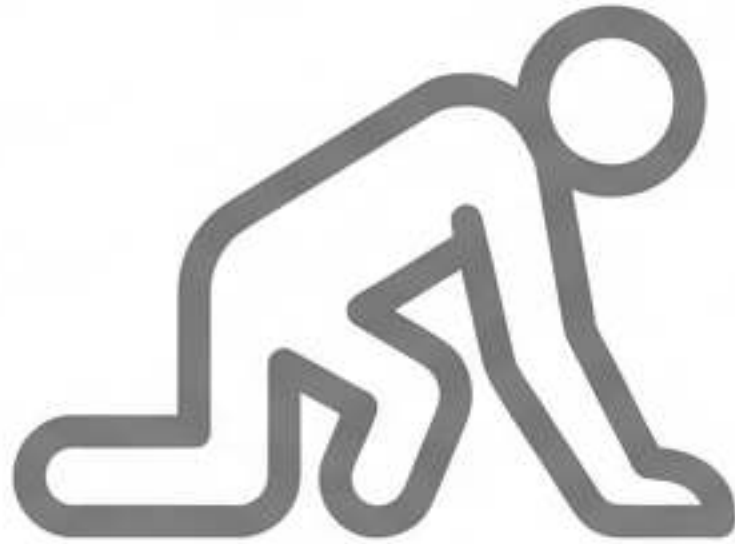
Stage Anchor provides the "Voice of Reason" to prevent panic.

## INTERVENTION:

Faculty members authorized to intervene in disturbances.

# SCENARIO: NATURAL EMERGENCY

External Threats (Earthquake/Weather) // Code Grey



**DROP**



**COVER**



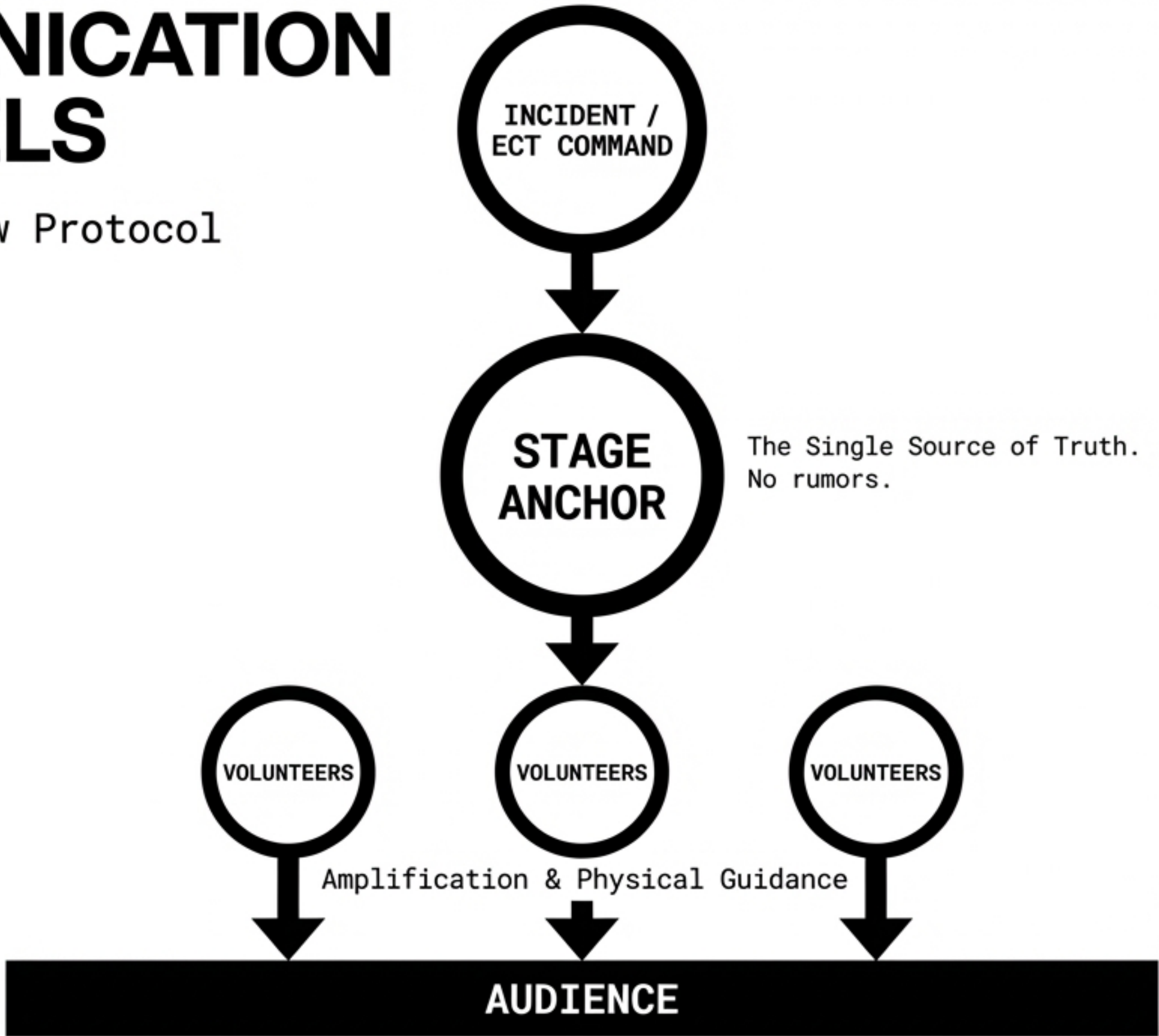
**HOLD**

**IMMEDIATE ACTION:** Prioritize personal safety over equipment.

**SECONDARY ACTION:** Evacuation only when safe and directed by volunteers.

# COMMUNICATION CHANNELS

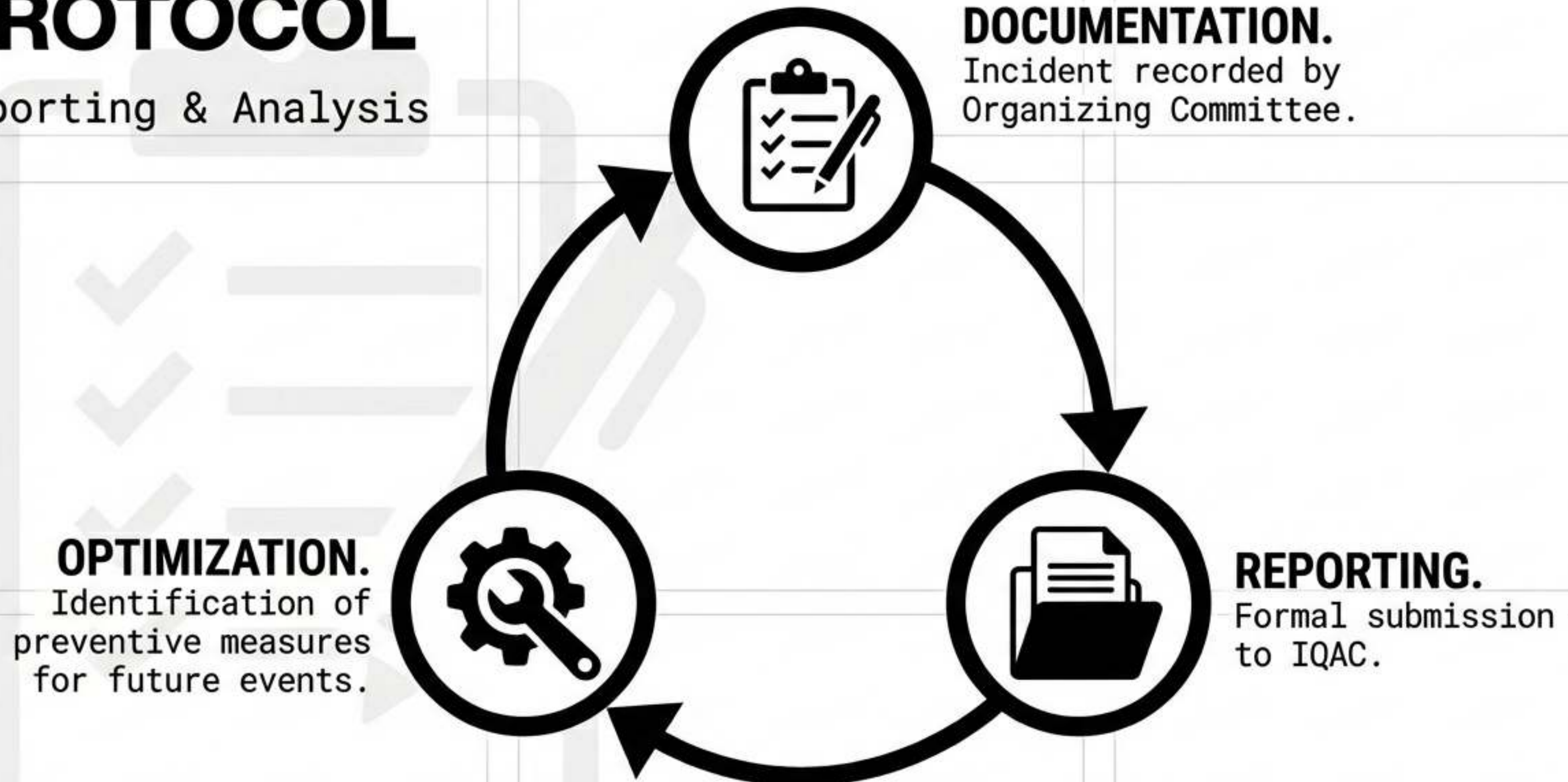
Information Flow Protocol



All announcements must be CALM, CLEAR, and AUTHORITATIVE.

# POST-INCIDENT PROTOCOL

Reporting & Analysis





# **PROTOCOL AUTHORIZED & ACTIVE Safe Environment = Successful Seminar**



**PREPARED BY:**

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**APPROVED BY:**

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